



Policy for awarding of Life Memberships

Version Control

Version	Date	Author	Purpose/Changes
0.1	1/9/2019	Anna Leonedas	Initial draft submitted to Board of Directors for review
1.0	4/3/2020	Anna Leonedas	Approved by the Board of Directors

1. Purpose

Melbourne University Soccer Club (MUSC) Life Memberships are awarded to members of the club community following outstanding service to the club.

Life Membership is awarded to recognise esteemed members of the Melbourne University Soccer Club community whose contribution has had significant impact on the Club.

Life Membership aims to strengthen a members' link to Melbourne University Soccer Club by encouraging input from their wisdom and experience, facilitating their continued advice and support of the Club.

Life Membership is the highest honour that can be bestowed upon a MUSC Member.

This policy establishes criteria and a process which can be used to assess whether Members are deserving of Life Membership of the Club.

2. Nomination process

- Nominations for Life Membership should be submitted in writing by a Club member to the MUSC Board (Directors) by 15 August. This is 2 months prior to the club's End of Financial Year.
- The nomination must be made by a current Club member and endorsed by a current Club member
- The nomination must use the Life Membership Nomination Form (Appendix A) to be provided to the nominator upon request by the Board.

3. Review of nominations

- The Board has absolute discretion to accept/reject the nomination with no reasoning given. If the Board accepts the nomination, they assign the nomination to the Life

Membership Committee (LMC) for review and advice by 15 September (1 month prior to the end of the Club's Financial Year).

- By 15 October (the last day of the Club's Financial Year), the LMC (if formed) may review all nominations and advise the Board on whether a Life Membership should be put forward for acceptance at AGM. The Board is to follow the advice of the LCM.
- At the AGM (to be held in the new financial year), the Club's membership votes to accept or reject the Life Membership nomination.
- The nomination is accepted if 2/3 members present at the AGM vote in favour.

The Life Membership Committee (LMC)

- The LMC may be formed once yearly, by 15 September (1 month prior to the end of the club's Financial Year).
- The Life Membership committee will comprise of two current Life Members, one female and one male, and between 2 and 4 Board members who can opt to join at their own discretion
- An invitation should be made to all current Club Life Members to join the committee at the time of its formation each year, if more than two are interested in joining it will be up to the discretion of the Board as to who will form the committee at that time

3. Criteria for awarding a Life Membership

Nominations will be more strongly considered if the nominee:

- Committed 10 or more years volunteering at the club in a significant capacity as an administrator, officer, coach or another consistent volunteer role.

In addition to the above criteria, the Life Membership Committee must be satisfied that the nominee:

- Has consistently upheld the values of the club
- Has made a significant and consistent contribution to the organisation and administration of the Club
- Demonstrates good sportpersonship
- Demonstrates leadership and good role modelling that reflects credit upon the club.

Examples of past contributions that, in addition to other factors, have led to the nominee being awarded a life membership:

- Made a significant contribution to the competitive success of the club

- Made a significant contribution to the club financially, though donation or acquisition of sponsorships
- Made a significant contribution to the club with volunteer hours
- Supported the club through significant change or transition
- Implemented a change, policy or process that had lasting positive impact on the club

4. Presentation of Life Membership

When advising the Board of a nomination's outcome prior to 15 October, the LMC (if formed) may prepare a short report on the nominations received, summarising if and why the nomination is to be put forward for acceptance at the Club's AGM or not.

This will assist the club to:

- Refine future nomination criteria
- Justify the acceptance or rejection of nominations
- Accurately present the nominations at the AGM
- Accurately document nominations and decisions.

Life Membership will be awarded at the Annual General Meeting, and presented at the next significant club event such as the season launch or presentation evenings.

5. Terms of Life Membership

A Club Life Member:

- Will have the Club playing fees waived indefinitely - not including fees paid to football authorities
- Will receive invitations to marquee and milestone club events

Unless also an Ordinary Member, a Life Member:

- Is not to be counted in a quorum at general meetings
- Has the right to remain Life Member until they die or resign their life membership - unless retracted by the club (See retraction of a club membership)
- Is entitled to receive notice of general meetings
- Is entitled to attend and speak at general meetings
- Is not entitled to vote at any general meetings.

Retraction of a Life Membership

Life Members are honorary members of the Club. If a member is terminated as a member of the Club, for reasons outlined in the Club Constitution, their life membership will be terminated.



Life Member Nomination form

This form must be submitted in writing by a Club member to the MUSC Board (Directors) by 15 August. This is 2 months prior to the club's End of Financial Year.

Nominee name: _____

Nominator name: _____

Nomination endorsed by: _____

Please note the nominator and endorser must be current members of MUSC.

Please attach supporting documents and further information as necessary. Please indicate what is attached to this application using the table below:

Letter(s) of reference/support for nominee		List of awards received by nominee		Timeline of nominee's milestones/results as a coach	
Timeline of nominee's playing history		Media clippings/reports		Other:	
Timeline of nominee's volunteer/committee positions at the club		Photos		Other:	

Signed by nominator: _____

Signed by endorser: _____

Date: _____

Question 1 of 3

Has the nominee played games for MUSC? If so, how many games or seasons? Please provide details around their playing career at MUSC.

Question 2 of 3

Has the nominee volunteered as a club administrator, officer or coach? If so, for how many years? Please provide details around their involvement.

Question 3 of 3

Please explain how the nominee has made a significant impact at MUSC.