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## **Melbourne University Soccer Club**

Building 103, University of Melbourne, VIC 3010

Consumer Affairs #A0025954L

ABN 22 951 070 200

## **2024 ANNUAL GENERAL MEETING**

Nona Lee Sports Centre, The University of Melbourne, VIC 3010  
and online via Google Meet on Wednesday 11 December 2024 at 6:30pm

### **MINUTES**

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**Chair:** Michael Owen, President

#### **1. Welcome**

The meeting was opened by Michael Owen at 6:40pm.

A quorum was confirmed.

Michael Owen acknowledged the traditional owners of the lands on which the meeting was being conducted.

Ian Petersen was noted as an apology.

Members present and eligible to vote (including by proxy) are attached as *Appendix 1*.

#### **2. Minutes of the previous Annual General Meeting**

Motion: To approve the minutes of the 2023 AGM as distributed.

*Moved: Michael Owen. Seconded: Sasha Naidoo. The motion was carried.*

#### **3. Activities of the Association for the Preceding Year**

Michael Owen reviewed the association's activities over the preceding year, highlighting the achievements of successful teams, expressing gratitude to sponsors and volunteers, and providing an overview of member demographics. He also announced that an annual report would be published soon.

#### **4. 2024 Financial Statement**

The 2024 Financial Statement was tabled (attached as *Appendix 2*).

Michael Owen provided an overview of the financial statement, walking members through the Profit and Loss Report, Balance Sheet, and Statement of Changes in Equity. He highlighted the implications of the club's GST registration, the performance of the Foundation Chapter's sub-fund, and the impact that higher than forecast costs had on the club's financial position.

Michael expressed gratitude for the support provided by Melbourne University Sport and Sports Accounting Australia in managing the club's finances.

The floor was then opened for questions and comments on the club's finances. A brief discussion followed, covering the support from Melbourne University Sport, and expenses related to facilities, events, and interest paid on late superannuation payments. An action was raised to send a breakdown of event related expenses to the 2024 events lead to facilitate 2025 planning. A request was made to make available a clear summary of financial support provided by Melbourne University, which was noted by MO for inclusion in planned 2025 newsletter communications.

Motion: That the annual financial statements give a true and fair view of the financial performance and position of MUSC for the financial year ending 15 October 2024.

*Moved: Michael Owen. Seconded: Reynold Wong. The motion was carried.*

#### **5. Election of the Directors**

Michael Owen thanked the Board of Directors for their efforts over the past year and announced that Dan Ginger, Nez Ozerger, and Helena Tan would not be seeking re-election as Directors. He expressed his gratitude for their contributions and confirmed that he also would not be seeking re-election. Lachlan Boughton then acknowledged Michael's significant contributions as president, offering his thanks on behalf of the club.

All Director positions were declared vacant.

President:

Sasha Naidoo was the sole nominee for President. No additional nominations were received. Sasha Naidoo was declared elected.

Directors:

Six nominations were received for the remaining Director positions. Each candidate made a brief statement in support of their nomination. Each nominee was confirmed eligible under the constitution, and no additional nominations were received. All six nominees were declared elected.

The 2024-25 Board of Directors:

- Sasha Naidoo (President)
- Brydie Siryj

- Carlo Di Gregorio
- Nicolette Ciccarelli
- Reynold Wong
- Shannon Flower
- Simon Leversha

One vacancy was noted and will be filled in accordance with the provisions of the constitution.

Office Bearers:

- **Vice President:** Carlo Di Gregorio (sole nominee)
- **Secretary:** Nicolette Ciccarelli (sole nominee)
- **Treasurer:** Reynold Wong (sole nominee)

The new Board will confirm these roles as its first order of business.

It was resolved that directors Sasha Naidoo, Reynold Wong and Nicolette Ciccarelli would be authorised to operate the club's bank accounts. Additionally, it was agreed that Michael Owen, in a non-director capacity, would retain authorisation to support the new board in managing the accounts.

Motion: That Sasha Naidoo, Reynold Wong, Nicolette Ciccarelli and Michael Owen be given authorisation to operate the club's bank accounts.

*Moved: Michael Owen. Seconded: Lachlan Boughton. The motion was carried.*

Motion: That Nicolette Ciccarelli be appointed the organisation's Public Officer.

*Moved: Michael Owen. Seconded: Lachlan Boughton. The motion was carried.*

## 6. Other Business

Sasha Naidoo outlined the initial priorities of the incoming board and led a discussion on how members can get involved to help shape the club according to their vision and goals.

The floor was opened for questions and comments.

The board committed to including details of its accomplishments in the annual report to provide members with greater visibility into the board's activities and areas of focus.

A discussion was held regarding the board election process, with concerns raised about the lack of visibility regarding the board's activities and the perception that the nomination process is not accessible, leading to the perception amongst some that it is a "first come, first served" system and this may deter or discourage potential candidates. There was broad agreement that improvements are needed, and the board shared plans under consideration for next year. There was general support for the club to reach a point where there are more nominations than available positions, allowing candidates to present their case for election by the members. Support was also expressed for having an independent person oversee the process. Additionally, it was suggested that a planned monthly newsletter could help better

communicate board member roles and activities and encourage more members to get involved in ways that align with their interests and skills.

There was support for an approach to hold a forum for those interested in volunteering to understand more about roles and responsibilities available and to provide transparency of director responsibilities in preparation for the 2025 AGM.

The board provided an update on the recruitment of a new Club Administrator, announcing that the position description had been revised and a preferred candidate identified.

A brief discussion was held about Melbourne University Sport's student participation targets. No decisions or actions resulted from this discussion.

## **7. Meeting Close**

Michael Owen thanked members for their attendance.

The meeting was closed at 7:47pm.

## **Appendices**

Appendix 1 – Members present and entitled to vote

Appendix 2 – 2024 Financial Statement

Appendix 3 – Submission of financial statements to annual general meeting

Appendix 4 – Schedule 1, Regulation 15, Form 1